



INSTITUTE OF ACCOUNTANCY ARUSHA

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APPLICATIONS FOR ADMISSION INTO VARIOUS PROGRAMMES FOR SEPTEMBER/OCTOBER INTAKE 2022/2023 ACADEMIC YEAR

The Institute of Accountancy Arusha invites applications from qualified **Tanzanians** and **non Tanzanians** for admission into the Institute's Diploma and Master's Degree programmes for the **September/October Intake - 2022/2023** Academic year.

A: MASTER DEGREE PROGRAMMES- One Year Programmes

- i. Master of Business Administration-Information Technology Management (MBA-ITM)
- ii. Master of Business Administration (MBA)
- iii. Master of Business Administration-Procurement and Supplies Management (MBA-PSM)
- iv. Master of Science – Finance and Investment (MSc-FI)
- vi. Master of Accountancy (MA)
- vii. Master of Science – Project Planning Management (MSc-PPM)
- viii. Master of Accounting and Finance (MAF)
- ix. Master of Business Administration-Leadership and Governance (MBA - LG)
- x. Master of Science – Human Resources Management (MSc. HRM)
- xi. Master of Arts -Peace and Security
- xii. Master of Business Administration –Policy Development and Execution (MBA-PED)
- xiii. Master of Science-Finance and Banking(MSc-FB)

General Minimum Entry Qualifications:

- Bachelor Degree with at least a Second Class from an approved Institution of Higher Learning **OR**
- A second Class Advanced Diploma from a recognized Institute or equivalent qualifications **OR**

- A professional qualification recognized by Professional bodies **OR**
- Candidates with a PASS degree will be considered upon producing evidence of having obtained an examined Postgraduate Diploma.

xiv. **Master of Information Security (MIS)**

Minimum Entry Qualifications:

- Bachelor Degree in Information Technology or Computer Science with at least a second Class **OR**
- Advanced Diploma in Information Technology or Computer Science or ICT related Subjects with at least Second Class and above **OR**
- NTA Level 8 with at least Second Class or above in Information Technology, Computer Science; **OR**
- Computer Science or Information Technology or ICT related qualifications recognized by NACTE or TCU as equivalent to NTA Level 8 with at least Second Class.

THE MASTER DEGREE PROGRAMMES MENTIONED ABOVE WILL BE OFFERED IN OUR CAMPUSES i.e. ARUSHA MAIN CAMPUS, DAR ES SALAAM CAMPUS AND DODOMA CAMPUS

(Registration of students for the Master Degree Programmes will start on September 26th, 2022)

NB: We have both Conventional Classes (Evening Classes) and Blended Programmes

C: THREE YEAR DIPLOMA-(NTA LEVEL 4,5 & 6) FOR FORM FOUR LEAVERS

- i. Accountancy
- ii. Computing & Information Technology
- iii. Business Management
- iv. Finance & Banking
- v. Procurement & Logistics Management
- vi. Records, Archive and Information Management
- vii. Insurance and Risk Management
- viii. Business Management with Chinese Language
- ix. Library and Information Studies
- x. Computer Networking
- xi. Mobile Applications

- xii. Multimedia
- xiii. Accountancy with Information Technology
- xiv. Economics & Finance
- xv. Human Resources Management
- xvi. Marketing and Public Relations

Minimum Entry Qualifications:

- Form IV (four) with at least **four** passes in relevant subjects **OR**
NVT A Level III

NB: The three year Diploma is open for the qualified form four leavers. The student shall be required to start with NTA Level 4.

D: TWO YEAR DIPLOMA-(NTA LEVEL 5 & 6) FOR FORM SIX AND NTA LEVEL 4 LEAVERS

- i. Accountancy
- ii. Finance and Banking
- iii. Procurement and Logistics Management
- iv. Business Management
- v. Computer Science
- vi. Library and Information Studies
- vii. Information Technology
- viii. Records, Archive and Information Management
- ix. Multimedia
- x. Insurance and Risk Management
- xi. Business Management with Chinese Language
- xii. Computer Networking
- xiii. Mobile Applications
- xiv. Accountancy with Information Technology
- xv. Economics & Finance
- xvii. Human Resources Management
- xviii. Marketing and Public Relations

Minimum Entry Qualifications:

- Form VI (six) with at least **one** principal pass and One subsidiary in relevant subjects with total points not below **1.5** obtained from the scoring: A = 5, B+= 4, B=3, C=2, D=1, E=0.5, F=0 for those who completed studies in year 2014 onwards **OR**
- Form VI (six) with at least **one** principal pass and One Subsidiary in relevant subjects with total points not below **1.5** obtained from the scoring: A = 5, B = 4, C=3, D=2, E=1, S=0. 5, F=0 for those who completed studies before the year 2014 **OR**
- An appropriate equivalent Certificate with second class or B average **OR**
- NTA Level 4

NB: The two year Diploma is open for the qualified form six leavers. The student shall be required to start with NTA Level 5.

Registration of students will start on 10th October, 2022 at ARUSHA, BABATI , DODOMA and DAR – ES-SALAAM Campuses. For Three year Diploma to Dodoma Campus are: Human Resources Management and Finance and Banking

MODE OF APPLICATION

- i. Upload your academic certificates as well as admission processing fee paying slip to iaa.ac.tz/oas.
- ii. Applicants are requested to apply through an IAA online application system which is iaa.ac.tz/oas by observing all Admissions and Signup instructions Or
- iii. Download application form from our website www.iaa.ac.tz and submit the dully filled form for further processing.

NB: Help and Support Instructions

For any inquiries about the Application Process please Call: +255 757606552 Elipokea Manase , +255 765956511 Bundala Machiya,+255 784 542778 Gerald Malisa - Admissions Officers Arusha Campus || +255 714 405565 Abdallah S. Mgeleka - Admissions Officer-Dar Campus || +255 787 090 974-Bau Hantha Burra Admissions Officer Babati Campus ||Peter Thomas + 255 623 4838803 || Dodoma Admissions Officer +255 742833444 Public Relations Office ||

- iii. Applicants who meet minimum entry requirements for Master's Programmes will be required to pay a non-refundable admission processing fee of **Tzs. 50,000/=** (Shillings fifty thousand only) or **US \$ 40** (forty US dollars only for non-Tanzanians and Diploma applicants **Tzs.10,000/=** (say Ten Thousand only) payable through the Institute's bank accounts using the control number which the applicant advised to generate from IAA website (www.iaa.ac.tz) at the menu written **Payment Portal**. Take note of this control number and visit any branch of CRDB Bank,

NBC Bank or NMB Bank to pay. At the bank, provide the control number to the teller to process your payment.

- **NB: In case of any problem regarding control number, please call 0766 948888.**
- iv. The deadline for receiving Applications is **30th July, 2022.**

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**OR
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