



**THE UNITED REPUBLIC OF TANZANIA
INSTITUTE OF ACCOUNTANCY ARUSHA**



**SHORT COURSE ANNOUNCEMENT
ON
DISTANCE LEARNING MANAGEMENT**

**CUSTOMIZED TRAINING (TRAIN-THE- TRAINER) FOR BUILDING INTERNAL CAPACITY ON
E-LEARNING MANAGEMENT SYSTEM (MOODLE) AND HOW TO USE TURNITIN
ANTI-PLAGIARISM SERVICE**

(06th – 10th May 2019 - IAA Arusha Campus, Arusha)



1.0 COURSE BACKGROUND

Public and Private Institutions invest a huge amount of money in making sure that the society benefits from the learning materials they offer. E-learning has the potential to revolutionize the way we teach and how we learn. A great deal of progress has been made so far, but there is much more to do. E-learning can take us a further step forward. This is about embedding and exploiting technologies in everything we do, and getting ICT embedded across the curriculum for all subjects and in all pedagogies. E-learning has the power to transform the way we learn, and to bring high quality, accessible learning to everyone - so that every learner can achieve his or her full potential.

On the same basis, we, the Institute of Accountancy Arusha adopted Moodle E-learning Management System integrated with Turnitin antiplagiarism service, and we are of the opinion that the acquired knowledge need to be shared. On this basis, we have designed this training to equip teachers, lecturers and instructors with the knowledge on the management e-learning, supported by the Moodle open source platform.

2.0 COURSE OBJECTIVES

Generally, this course intend to equip participants (Training-the-trainer) with the knowledge of using the Moodle E-learning Management System integrated with Turnitin plagiarism prevention service with the followings specific objectives of the training:-

Setting Up a New Course	Preparing Modules
Turning Editing On and Off Adding a New Course Setting Up Units and Course Organization Adding Topics Editing Unit Names Incorporating Learning Objectives Following Bloom's Taxonomy	Review of Icons in Moodle Adding Activities Adding Discussion Board Adding Video Content from YouTube Adding Photos and Graphics from Flickr Modifying Links to the URL Adding Audio Resources

Finalizing Topics and Planning Content Moodle Docs	
Types of Course Content	Establishing Conditions for Learning
Types of Content Sources of Audio Sources of Video – YouTube Versus Ustream Maps Graphics	Establishing Conditions for Learning Engaging With Personal Experience Engage Using Quiz With feedback Size Your graphics
Basic Content	Assessment
Assignment Adding Checklists Adding Quiz With feedback for Check Your Knowledge and Assessments Add a Lesson Add a Quiz With Limited Access Add a Calendar	Assessments Assessment Using Choice Activity Assessment Using Quiz Workshop
Boosting Collaboration	Course Management
Adding Discussion Forums Adding a Glossary Adding a wiki Expanding the wikis Collaborating Synchronously Via Chat and	Course Management – Registering Students Gradebook Enrolling Students in a Course Issuing Certificates Front Page and Appearance

3.0 COURSE BENEFITS

Customized training session will help schools and institutions build internal training capacity by teaching administrators, technology trainers, and professional development leaders how to conduct Moodle & Turnitin usage training for all instructors and students at their sites.

4.0 METHODOLOGY

The course will be conducted through peer group discussions, case studies and live practical session.

5.0 TARGET PARTICIPANTS

Registrars, Quality assurance officers, Practicing instructors, lectures, teachers systems administrators and any one from training industries, ICT professionals and any other interested parties as powerful tool to organize trainings.

6.0 FEES

The fee for the course is **TZS 1,000,000/=** (say **One Million Only**) to cover for training material, tea and lunch. Participants will have to arrange for their own travel, accommodation and upkeep while attending the course in Arusha. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC, Arusha Branch. Early registration is highly encouraged and appreciated.**

7.0 DATE, DURATION AND VENUE

This course will be conducted from **06th to 10th May 2019** at the Institute of Accountancy Arusha, located at Njiro Hill-Arusha.

8.0 CONTACT PERSONS

For more details please don't hesitate to contact any of the following:

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