



THE UNITED REPUBLIC OF TANZANIA
INSTITUTE OF ACCOUNTANCY ARUSHA



SHORT COURSE ANNOUNCEMENT
ON
GRANT AND PROJECT PROPOSAL WRITING

(06th – 09th May 2019 - IAA Arusha Campus, Arusha)

1.0 COURSE BACKGROUND

This short course will help professional master the art of fundraising through practical skills transfer. You will be able to develop a grant proposal in response to a pre-identified call while learning how to generate the idea, develop the proposal narrative, form a research term, understand the reviewer's perspective and develop an actual proposal.

This short course is facilitated by experienced researchers at grant and fund proposal writing with a track record of winning globally competitive grants and a proven record of successful implementation of complex research projects. By attending this course you can expect to gain skills in developing winning grant proposals, enhance your research portfolio, improve your fundraising for research and boost your research and academic career growth. This course provides you with insights borne from experience on how to get to YES for successful grant proposals.

2.0 COURSE OBJECTIVES

The grant proposal writing short course workshop equips you to develop winning and ethically-sound grant proposals.

3.0 COURSE HIGHLIGHTS

- Demonstrating the wide range of existing opportunities for funding
- Guidance through the process of identifying and responding to proposal calls
- Conceptualizing research or development ideas
- Develop a convincing proposal narrative
- Donors and funders engagement, partnerships, collaborations and working in research teams
- Developing executive budgets for research and development implementation programs
- Guided hands-on practical proposal writing sessions
- Understand the grant proposal review process Workshop tasks and deliverables upon registration for the course, you will be guided to identify funding sources for your research or development project ideas. You will also receive support from the trainers to prepare relevant materials to bring to the course. By the end of the workshop, you will prepare a concept note or a full proposal to submit to the earlier identifying funding sources.

4.0 COURSE BENEFITS

By attending this course you will enhance your skills in developing winning grant proposals, enhance your research and development programming portfolio, improve your fundraising knack and boost your research and professional career growth. Who should attend? New and experienced grant writers, University faculty, Individual and institutional based researchers, postgraduate students, program managers, development workers, humanitarian workers and grant managers.

5.0 TARGET PARTICIPANTS

This training is intended for New and experienced grant writers, University faculty, Individual and institutional based researchers, postgraduate students, program managers, development workers, humanitarian workers and grant managers.

6.0 METHODOLOGY

Teaching methodology will include power point presentations, case studies, group discussions, videos, and practical experiences from participants.

7.0 FEES & MODE OF PAYMENT:

The fee for the course is **TZS 1,500,000/=** (say **One Million Five and Hundred Thousand only**) per participant to cover for tuition fee, training material, tea and lunch. Participants will have to arrange for their own travel, accommodation and upkeep while attending the course in Arusha. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC, Arusha Branch. Early registration is highly encouraged and appreciated.**

8.0 DATE, DURATION AND VENUE:

This course will be conducted from **06th – 09th May 2019** at the Institute of Accountancy Arusha, located at Njiro Hill-Arusha.

9.0 CONTACT PERSONS

For more details please don't hesitate to contact any of the following:

Course Director

Mr. Issa Makongoro E-mail: imakongoro@iaa.ac.tz
Cell phone: +255 777 502222

Head of Department – Consultancy & Executive Development

Pamela Chogo E-mail: pchogo@iaa.ac.tz and pamsekela@gmail.com
Cell phone +255 655 611512 and +255759334659

Course Administrator

Ms. Caroline Lucumay E-Mail: clucumay@iaa.ac.tz and lucumayc@gmail.com
Cell phone: +255 782 993 077 and +255 652 379 888

APPLY TO:

The Rector
Institute of Accountancy Arusha
P.O. BOX 2798

Arusha.

E-Mail: iaa@iaa.ac.tz

Tel: + 255- 27 – 2549605/2549606/2549264/2549265

Fax: + 255 – 27 2549421