

# INSTITUTE OF ACCOUNTANCY ARUSHA



## APPLICATIONS FOR ADMISSION INTO VARIOUS ACADEMIC PROGRAMMES FOR 2019/2020 ACADEMIC YEAR

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The Institute of Accountancy Arusha invites applications from qualified **Tanzanians** and **non-Tanzanians** for admission into the Institute's Basic Technician Certificates and Ordinary Diploma programmes for the 2019/2020 Academic year.

### **A: ORDINARY DIPLOMA PROGRAMMES - Two Years**

- i. Ordinary Diploma in Accountancy (ODA)
- ii. Ordinary Diploma in Finance and Banking (ODFB)
- iii. Ordinary Diploma in Procurement and Logistics Management (ODPLM)
- iv. Ordinary Diploma in Business Management (ODBM)
- v. Ordinary Diploma in Computer Science (ODCS)
- vi. Ordinary Diploma in Information Technology (ODIT)

#### Minimum Entry Qualifications:

- Form VI (six) with at least **one** principal pass in relevant subjects with total points not below **1.5** obtained from the scoring: A = 5, B+= 4, B=3, C=2, D=1, E=0.5, F=0 for those who completed studies in year 2014 onwards **OR**
- Form VI (six) with at least **one** principal pass in Form VI (six) in relevant subjects with total points not below **1.5** obtained from the scoring: A = 5, B = 4, C=3, D=2, E=1, S=0.5, F=0 for those who completed studies before the year 2014 **OR**
- An appropriate equivalent Certificate with second class or B average **OR**
- NTA Level 4 **OR**
- Any other equivalent qualification e.g. ATEC II.

**Registration of students for the Ordinary Diploma Programmes will start on March 05, 2019 at ARUSHA, BABATI and DAR –ES-SALAAM Campuses.**

**B: BASIC TECHNICIAN CERTIFICATE PROGRAMMES -One Year**

- i. Basic Technician Certificate in Accountancy (BTCA)
- ii. Basic Technician Certificate in Computing & Information Technology (BTCCIT)
- iii. Basic Technician Certificate in Business Management(BTCBM)
- iv. Basic Technician Certificate in Finance & Banking (BTCFB)
- v. Basic Technician Certificate in Procurement & Logistics Management (BTCPLM).

Minimum Entry Qualifications:

- Form IV (four) with at least **four** passes in relevant subjects **OR**
- Any other equivalent qualification.

**Registration of students for the Basic Technician Certificate Programmes will start on March 05, 2019 at ARUSHA, BABATI and DAR ES SALAAM Campuses.**

**MODE OF APPLICATION**

- a. Admission can be done through the Institute's online application system <http://osim.iaa.ac.tz/apply>; or application forms can be obtained directly from the IAA website: [www.iaa.ac.tz](http://www.iaa.ac.tz); or from the Admissions office in Arusha, Dar-Es-Salaam, Babati.
- b. All **applications** must be accompanied with photostat copies of the relevant certificates.
- c. Applicants will be required to pay a non-refundable application fee of TShs.10,000/= (Shillings ten thousand only) for both Diploma and Certificate programmes payable to the Institute of Accountancy Arusha through the Institute's Control number as follows:

**99410000063**

- d. All application forms for admission should be sent to the address below so as to reach the undersigned not later than **FEBRUARY 20<sup>th</sup>, 2019.**

**RECTOR,  
INSTITUTE OF ACCOUNTANCY ARUSHA,  
P.O. BOX 2798,  
ARUSHA.**

**TEL: 255 027 2501415/6, 2549264, 2546096/254 9605-6; 0784-542778**

**Babati Campus  
CAMPUS MANAGER,  
INSTITUTE OF ACCOUNTANCY ARUSHA- BABATI CAMPUS,  
PO BOX 26,  
BABATI.**

**TEL. 255 027- 2970205; 0784244616, 0756874687**

**Dar-Es-Salaam Campus**

**CAMPUS MANAGER,  
INSTITUTE OF ACCOUNTANCY ARUSHA-DAR CAMPUS,  
P.O. BOX 69007,  
DAR ES-SALAAM.**

**TEL: 255 22 2864823; 0655-289545**