



**THE UNITED REPUBLIC OF TANZANIA  
INSTITUTE OF ACCOUNTANCY ARUSHA**



**SHORT COURSE ANNOUNCEMENT  
ON  
MONITORING AND AUDITING ICT PROJECTS**

**(08<sup>th</sup> – 11<sup>th</sup> October 2018 - IAA Arusha Campus, Arusha)**

**1.0 Course Background**

Studies show that only 20% of ICT projects are completed successfully. The remaining are either delivered with partial functioning, exceed original budget and are completely abandoned. As such the intended benefits of the ICT projects are not realized and organizations incur losses and inefficiency in their key business operations. The effective and efficient monitoring and auditing of ICT projects is therefore crucial to running a successful organization that not only values its customers, but also generates return on the ICT investment. This course is aimed at covering the fundamental principles of ICT projects and provides up-to-date processes and techniques for monitoring and auditing.

**2.0 Course Contents**

At the end of the course, participants will be able to:

- (i) Gain knowledge of what constitute of a well-managed ICT project
- (ii) Audit the ICT project's methodology, processes and tools including contracts and procurement arrangements
- (iii) Apply audit techniques to complete the ICT project health check from beginning to end
- (iv) Analyze the risks associated with ICT projects
- (v) Analyze ICT project schedules, budgets and quality

**3.0 Course Content**

This course will cover the following areas:

- (i) Basic Concepts of Project Management
- (ii) Business and IT strategy
- (iii) Systems Development and Acquisition
- (iv) ICT Auditing Techniques
- (v) Assessment of ICT project's design
- (vi) Technical feasibility study
- (vii) Audit and Project Management
- (viii) Pre-implementation review
- (ix) Post-implementation review
- (x) ICT Risk Assessments
- (xi) ICT Project Monitoring and Evaluation using Key Performance Indicators

#### **4.0 Target Group**

This course is intended for auditors/internal auditors, risk managers, Audit Managers, Managers of Compliance, Finance Directors and Managers, Heads of Project Financing, Procurement Officers, ICT Managers, ICT officers, Quality Assurance Managers and any employees or management team responsible for the successful execution of ICT projects.

#### **5.0 Fees & Mode of Payment:**

The fee for the course is TZS 600,000/= (Six Hundred Thousand Only) per participant to cover for tuition fee, training materials, tea/coffee and lunch. **A 10% discount will be offered to a sponsor sponsoring 5 participants and above and paying 10 days before the course start.** Participants will have to arrange for their own travel, accommodation and upkeep while attending the course in Arusha. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC, Arusha Branch. Early registration is highly encouraged and appreciated.**

#### **6.0 Date, Duration and Venue:**

This course will be conducted from **08<sup>th</sup> – 11<sup>th</sup> October, 2018 (4 days)** at the Institute of Accountancy Arusha, located at Njiro Hill-Arusha.

#### **7.0 Contact Persons**

For more details please don't hesitate to contact any of the following:

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#### **APPLY TO:**

The Rector

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