



THE UNITED REPUBLIC OF TANZANIA
INSTITUTE OF ACCOUNTANCY ARUSHA



SHORT COURSE ANNOUNCEMENT
ON

“MANAGING PROCUREMENT OF DONOR FUNDED PROJECTS (DFPs)”
CASE STUDY: WORLD BANK FUNDED PROJECTS; AFDB FUNDED PROJECTS AND
OTHER INTERNATIONALLY SUPPORTED GOVERNMENT PROJECTS (LIKE UN,
WHO, etc)

(08th – 16th April 2019 - IAA Arusha Campus, Arusha)

1.0 Course Background

The World Bank is a vital source of financial and technical assistance to developing countries around the world. The bank is not a bank in the ordinary sense but a unique partnership to reduce poverty and support development. One among the World Bank targets is to reduce the number of people living in extreme poverty to less than 3% globally by 2030 (www.worldbank.org). This is achieved through loan and grant provision by the International Bank for Reconstruction and Development (IBRD) and the International Development Association (IDA) respectively. On the other hand African Development Bank mission is to promote sustainable economic growth and reduce poverty in Africa. For example total cumulative loan and grant approvals, 1967–2013 4,003 loans and grants totaling UA 67.22 billion (www.afdb.org).

The World Bank, the African Development Bank, international organizations and other donor countries finance many projects in third world countries Tanzania inclusive. Though the policies govern the procurement process and project management may be the same as national policies however finance or loan agreement requires special attentions in the implementation. The procurement process and procedure differ with those in local procurement laws. One of the challenge in donor funded projects is that one project may be financed in whole or in part by a loan from different donors. In that case procurement process and project implementation become complex and cumbersome as different approvals are required and sometimes contradicts each other. Therefore this course will equip the participants with skills and techniques on how to manage procurement process for donor funded projects effectively in terms of borrower and bank perspective.

2.0 Course Contents

During the course the following areas will be covered:

- (a) Introduction to donor funded projects
- (b) Overview of donor funded Procurement guidelines.(WB & AFDB)
- (c) How to prepare procurement Plan for donor funded project
- (d) Procurement methods applied in DFPS

- (e) Preparation and issue of tender document
- (f) Tender opening and Evaluation process of donor funded procurement project
- (g) Complaint handling
- (h) Award and contract signing
- (i) Risk assessment and case studies
- (j) Contract Management
- (k) Soft skills – cross culture effect in negotiation.

3.0 Course Rationale

The overall objective of this course is to provide the participants with the skills necessary to manage and handle procurement for donor funded projects. Upon completion of this course the participants will be able to manage donor funded projects in accordance with respective procurement manuals and best practice, through:

- a) Understanding the requirements of the Procurement procedures for World Bank, AFDB, international organizations and other donor funded projects.
- b) Equip participants with understanding on the key procurement principles guiding donor funded projects.
- c) Handling of complaints in the procurement process and contract management in international funded projects.
- d) Enabling local and international economic operators (Suppliers, Contractors and Consultants) participate in procurement opportunities offered by international organizations such as World Bank, African development bank, united organization, and many others.
- e) Training the participants detect and prevent corruption and malpractices in procurement process through outlining rights and obligations of different parties involved in donor funded project.
- f) Managing various procurement reports in procurement process to facilitate smoothly disbursement of funds.

4.0 Target Group

This course is meant for senior, middle level and junior officers with diverse experience and background from both government and non-governmental organizations receiving donor funds direct or indirect, as indicated below:

- (a) Staff from MDAs and LGAs i.e. Ministries, Departments and Agencies; Parastatal Organizations and Local Government Authorities but specifically meant to Accounting Officers, Members of Tender Boards, PMU staff, and all executives responsible for planning and managing procurement functions.
- (b) Project Accountants or Finance personnel involved in handle donor funded projects will find this course relevant especially in disbursement procedure.
- (c) Economic Operators including Suppliers, Service Providers, Constructors and Consulting firms for public or donor funded financed projects will find the course useful.
- (d) Academicians and Researchers in donor funded projects, and
- (e) Any other person involved in one way or another in tender preparation and evaluation in public procurement sector.

5.0 Methodology

The training will be delivered by competent and experienced facilitators in Donor Funded projects, Public procurement Management and transport, logistics and supply chain management, both from inside and outside the Institute (experienced senior donor funded projects managers and consultants have been invited to join with facilitation team). The course will be conducted through lectures, discussions and case studies analysis.

6.0 Fees & Mode of Payment:

The fee for the course is **TZS 1,500,000/=** (say **One Million Five Hundred Thousand only**) per participant to cover for tuition fee, training materials, tea/coffee, lunch and **a one day study tour to one of the National Park in Arusha**. Participants will have to arrange for their own travel, accommodation and upkeep while attending the course in Arusha. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC, Arusha Branch. Early registration is highly encouraged and appreciated.**

7.0 Date, Duration and Venue:

This course will be conducted from **08th - 16th April 2019 (7 working days)** at the Institute of Accountancy Arusha, located at Njiro Hill-Arusha.

8.0 Contact Persons

For more details please don't hesitate to contact any of the following:

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