



Institute of Accountancy Arusha

P.O. Box 2798, Njiro Hill, Arusha, Tanzania

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INTERNAL JOB VACANCY ADVERTISEMENT

Introduction

The Institute of Accountancy Arusha is a parastatal academic institution offering undergraduate and postgraduate training courses. It is established by the Institute of Accountancy Arusha Act No.1 of 1990 and is located at Njiro Hill, seven kilometers Southern-East of Arusha City. The Institute wishes to recruit a suitable, motivated, potential and capable human resources from the market on **Specified time contract terms of employment**

Vision Statement

To become an exemplary centre of excellence in modern business management training, research and consultancy services.

Mission Statement

To provide high quality, competence-based training and offer research and consultancy services through applied technology.

Title of position: No.01	ARTISAN II (PLUMBING) – 1 Post Main Campus, Arusha
Scope of the position and its expected outputs:	Holder of the position is responsible for all assigned plumbing duties his/her area of specialization. The outputs in this position are expected in the quality efficient and effective delivery of services with big and value adding results with integrity and honesty.
Position relationships:	Reports to: Estates Officer
Key duties and responsibilities:	<ul style="list-style-type: none">▪ To assist in performing craft jobs under close supervision;▪ To carry out cleaning activities of work sites;▪ To care for working tools and equipment;▪ To assist in carrying out repairs and maintenance.
Person specification:	The holder of this position must have the following: Holder of Secondary Education Certificates with Trade Test grade III/Level I with three years working experience in related field.

Remuneration:

This post carries attractive packages commensurate to qualifications and respective merits pursuant to the Institute's schemes of services and related public service circulars.

Application Modes:

A hand-written application letter attached with an updated Curriculum Vitae showing current working position, address, at least two referees and accessible mobile contact numbers; copies of relevant certified academic qualifications and trade certificates and other relevant testimonials. Application should be submitted to the address below not later than Friday, 27th, and 2018.

The Institute of Accountancy Arusha is an equal opportunity employer. Interested potential female candidates are highly encouraged to apply. Canvassing will lead to disqualification from consideration into further processing steps.

All applications should be directed to:

Rector

Institute of Accountancy Arusha

P.O. Box 2798

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