



THE UNITED REPUBLIC OF TANZANIA
INSTITUTE OF ACCOUNTANCY ARUSHA



WORKSHOP ANNOUNCEMENT
ON
Public Procurement Act –
Practice and Implementation

(18th – 29th March 2019 - IAA Arusha Campus, Arusha)

1.0 COURSE BACKGROUND

Public procurement has, for long, been surpassed with inefficiency, malpractice, corruption, and misconduct disregard of fundamental "value for money" consideration. This has adversely impacted the rate and quality of progress in realizing the objectives of national development, especially in developing and transition countries. The procurement audit report for 60 procuring entities for financial year 2017/2018 carried out by the Public Procurement Regulatory Authority (PPRA) revealed that the overall average compliance was 74% far below the targeted compliance level of 80% which was set for 2017/2018. Basing on this view, the audit recommended that, the PEs are required to ensure that established organs have adequate knowledge on the PPA 2011, PPR 2013 and its amendments of 2016.

2.0 COURSE CONTENTS AND FACILITATION

The training will be delivered by competent and experienced facilitators in public procurement, finance, laws both from inside and outside the Institute (experienced Procurement experts have been engaged as key resource persons). The training will address the following issues:

- Day One** : Introduction to Public Procurement; and Public Procurement: Underlying Principles;
- Day Two** : Legal Aspect of Public Procurement in Tanzania; and Setup of Procuring Entities (AO, TB, BAA, PMU, EC, & UD);
- Day Three** : Setup of Procuring Entities (Adhoc committees), Handling Disagreements among AO, TB, BAA, PMU, EC, & UD; and Annual Procurement Plan;
- Day Four** : Bidding Documents;
- Day Five** : Public Tender Evaluation;
- Day Six** : Tender Board Meetings and Proceedings; and Complaints Handling;
- Day Seven** : Legal Aspect of Contracts – overview; and Management of Goods, Service & works Contracts
- Day Eight** : Procurement from Youth, Women, Elders and People with Disabilities; and Procurement Record Keeping;
- Day Nine** : Performance Indicators in Tanzania Public Procurement (Compliance & VfM Audits);
- Day Ten** : A day tour to one of the national parks in Arusha region.

3.0 COURSE RATIONALE

This course is therefore, designed to equip with the knowledge and skills in public sector procurement in order to enable government entities to comply with regulatory framework.

4.0 TARGET PARTICIPANTS

The course is relevant to all public bodies nationally and internationally but specifically meant to members of Tender Boards, Procurement Management Unit staff, store officers, Staff from user departments, Internal Auditors, External Auditors, Stock Verifiers, Anti-Corruption Agencies, Academicians, and Researchers of public procurement system, and all executives responsible for planning and managing procurement functions. Participants will be awarded with certificates, qualifying them to claim for 'CPD' hours from professional bodies.

5.0 METHODOLOGY

The course teaching methodology will include classroom lectures, case studies, video presentations, and pictures.

6.0 FEES & MODE OF PAYMENT:

The fee for the course is **TZS 2,000,000/=** (say **Two Million only**) to cover for training material, tea, lunch and a day tour to one of the national parks in Arusha region. A 10% discount will be offered to a sponsor sponsoring 5 participants and above. Participants will have to arrange for their own travel, accommodation and upkeep while attending the courses in Arusha. Participants will have to arrange for their own travel, accommodation and upkeep while attending the course in Arusha. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC, Arusha Branch. Early registration is highly encouraged and appreciated.**

7.0 DATE, DURATION AND VENUE:

This course will be conducted in Arusha city from **Monday, 18th – Friday, 29th March 2019 (Ten days)** at the Institute of Accountancy Arusha, located at Njiro Hill-Arusha.

8.0 CONTACT PERSONS

For more details please don't hesitate to contact any of the following:

Course Director

Mr. Mordecai Matto E-Mail: mmatto@iaa.ac.tz and modematto@gmail.com;
Mob: +255 713 991652

Head of Department – Consultancy & Executive Development

Pamela Chogo E-mail: pchogo@iaa.ac.tz and pamsekela@gmail.com
Cell phone +255 655 611512 and +255759334659

Course Administrator

Ms. Caroline Lucumay E-Mail: clucumay@iaa.ac.tz and lucumayc@gmail.com
Cell phone: +255 782 993 077 and +255 652 379 888

APPLY TO:

The Rector
Institute of Accountancy Arusha
P.O. BOX 2798

Arusha.

E-Mail: iaa@iaa.ac.tz

Tel: + 255- 27 – 2549605/2549606/2549264/2549265

Fax: + 255 – 27 2549421