



**THE UNITED REPUBLIC OF TANZANIA**  
**INSTITUTE OF ACCOUNTANCY ARUSHA**



**SHORT COURSE ANNOUNCEMENT**  
**ON**  
**PUBLIC PROCUREMENT MANAGEMENT – LEGAL**  
**PERSPECTIVE (PPA 2011 & PPR 2013 amended in 2016)**

**(08<sup>th</sup> - 12<sup>th</sup> October 2018 - IAA Arusha Campus, Arusha)**

**1.0 Course Background**

Public procurement has, for long, been surpassed with inefficiency, malpractice, corruption, and misconduct disregard of fundamental "value for money" considerations. This has adversely impacted the rate and quality of progress in realizing the objectives of national development, especially in developing and transition countries. The procurement audit report for 111 procuring entities for financial year 2016/2017 carried out by the Public Procurement Regulatory Authority (PPRA) revealed that the overall average compliance was 74% far below the targeted compliance level of 80% which was set for 2016/2017. Basing on this view, the audit recommended that, the PEs are required to ensure that established organs have adequate knowledge on the PPA 2011, PPR 2013 and its amendments of 2016.

**2.0 Course Contents**

The training will be delivered by competent and experienced facilitators in public procurement, finance, laws both from inside and outside the Institute (**experienced Procurement experts have been engaged as key resource persons**). Teaching methodology will include classroom lectures, case studies, group assignments, video presentations and pictures.

The training will address the following issues:

- a. An overview of the Public Procurement Process;
- b. Basic Principles of Public Procurement;
- c. Institutional Arrangement;
- d. Procurement Planning;
- e. Tender Process;
- f. Contract Implementation;
- g. Record Keeping;
- h. Handling of Complaints
- i. Procurement from Youth, Women, Elders and People with Disabilities
- j. Performance Indicators in Tanzania Public Procurement

### 3.0 Course Rationale

This course is therefore, designed to equip with the knowledge and skills in public sector procurement in order to enable government entities to comply with regulatory framework.

### 4.0 Target Group

The course is relevant to all public bodies nationally and internationally but specifically meant to members of Tender Boards, Procurement Management Unit staff, store officers, Staff from user departments, Internal Auditors, External Auditors, Stock Verifiers, Anti-Corruption Agencies, Oversight & Regulatory Bodies, Academicians, and Researchers of public procurement system, and all executives responsible for planning and managing procurement functions. Participants will be awarded with certificates, qualifying them to claim for 'CPD' hours from professional bodies.

### 5.0 Methodology

The course will be conducted through lectures, discussions and case studies analysis. Participants will be offered an opportunity to refocus, refresh and re- dedicate.

### 6.0 Fees & Mode of Payment:

The fee for the course is **TZS 800,000/=** (Eight Hundred Thousand Only) per participant to cover for tuition fee, training materials, tea/coffee and lunch. A 10% discount will be offered to a sponsor sponsoring 10 participants and above. Participants will have to arrange for their own travel, accommodation and upkeep while attending the course in Arusha. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC, Arusha Branch. Early registration is highly encouraged and appreciated.**

### 7.0 Date, Duration and Venue:

This course will be conducted from **Monday, 08<sup>th</sup> to Friday 12<sup>th</sup>, October 2018 (5 working days)** at the Institute of Accountancy Arusha, located at Njiro Hill-Arusha.

### 8.0 Contact Persons

For more details please don't hesitate to contact any of the following:

#### Course Director

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#### Head of Department – Consultancy & Executive Development

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#### Course Administrator/Secretary

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#### APPLY TO:

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